

**WAC 172-10-020 Public records officer.** (1) Any person wishing to request access to public records of Eastern Washington University, or seeking assistance in making such a request should contact the public records officer of Eastern Washington University. Throughout this chapter, references to the public records officer shall mean the public records officer or his/her designee.

(2) Contact information:

Public Records Officer  
Eastern Washington University  
Business and Finance Office  
211 Tawanka Commons  
Cheney, WA 99004  
Phone: 509-359-7496  
Fax: 509-359-2266  
Email: prr@ewu.edu

(3) Information is also available at the Eastern Washington University website at <https://inside.ewu.edu/rcp/pr/>.

(4) The public records officer and Eastern Washington University shall assist requestors, comply with the Public Records Act, and provide public records training and assistance to university employees.

[Statutory Authority: RCW 28B.35.120(12). WSR 21-12-036, § 172-10-020, filed 5/25/21, effective 6/25/21; WSR 14-24-034, § 172-10-020, filed 11/24/14, effective 12/25/14.]